

# Eye to Eye Collective

Art, Craft and Design Show November 22nd 2008  
The Cross and Stable Church and Community Centre  
Downs Barn, Milton Keynes MK14 7RZ

Name ..... Trading As .....

Address .....

..... Postcode .....

Tel: ..... email: .....

Nature of your work and brief description (30 words) .....

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**Table space (approx 6'x4') @ £50 each** includes 1 table (if required) and up to 2 chairs. No of tables required:  
**Bookings must be made by October 30th at the latest** (Please make cheques payable to Feather Graphics. No cash please)

Other requirements: (please circle): Electricity (lighting recommended) / additional seating / wheelchair access / map

**Thank you for your booking.** Please sign the form at the bottom and return it with your cheque to:

Eye to Eye Collective, The Studio, 53, Frithwood Crescent, Kents Hill, Milton Keynes, MK7 6HQ

## Booking Conditions

All the work must be your own original work and you must be present at the event. No kits, or bought-in products to be exhibited.

Bookings are only accepted with the completed booking form and cheque paid by the due date (you may post-date your cheque to October 20th if you wish). If the event is cancelled, booking fees will be refunded as soon as possible. Exhibitors must give 4 weeks notice of cancellation to have their booking fee returned in full. No refund for non-attendance on the day.

Set-up starts at 9am and the doors open to the public at 11am. Show ends at 4.30pm and we must leave the premises by 6pm. Please try to comply with this.

Disabled parking as available next to the venue, this area can be used temporarily for unloading/loading. Please move your car from this area to the main car park, or parking across Downs Barn Boulevard once you have unloaded stock. Consideration towards other users would be appreciated, as the site is open to the public and local businesses.

Access to electricity is for lighting only. Please bring along your own extension leads. All electrical items should be PAT tested. You are responsible for your own safety and the security of your stock, you will need Public and personal Liability Insurance cover.

Exhibitors will need their own display boards for hanging work as there is no access to wall space.

Contact Helen if this is an issue for you. (01908 607030)

No Smoking in any part of the building. No animals are allowed in the building other than guide dogs.

Your personal details will only be held by us for the purpose of this event and not forwarded to any third party.

Thank you for taking part, we hope you have a successful event.

Your Signature: